

**La Crosse District Nurses Association
Board of Directors Meeting
Tuesday, January 18, 2005 at 5:30 p.m.
Brophy Nursing Center – Viterbo University**

- Attendance:** Diane Harding, Heidi Hackbarth, Rose Pressor, Kathryn Lammers, Joan Callahan, Judy Talbott, Peg Myhre, Ruth Berns and Marla Kauffman
- Absent:** Stephanie Genz, Susan Kramer, Angela Smerud, Wendy Noble, Susan Frauenkron.
- Guests:** Rebecca Weinzatl, President and Kayla Brion, Treasurer both of Viterbo Student Nursing Association

Meeting was called to order by Rose Pressor, President Elect at 5:30 p.m.

Welcome to the Viterbo Student Nursing Association guests Rebecca and Kayla.

Agenda was reviewed and added was Healthy Nurse Summit 2005

LDNA meeting minutes from October and November 2004 were reviewed and accepted as written. Diane Harding Secretary

Treasurer's report by Joan Callahan. Joan reviewed the Scudder Investments. The person that manages our account is Chris M. Grode. Joan will contact Chris to see if he would recommend any changes to our investment portfolio and report back to the board at the February 2005 meeting. (hard copy of report is available in treasurer books)

Scholarship committee report by Kathryn Lammers. Much discussion was held related to scholarships and the money raised in May 2004 at the Honor a Colleague event. Motion made by Heidi Hackbarth that we continue with the standing \$250 scholarship that LDNA has always given to Viterbo and WWTC. Motion 2nd by Joan Callahan. Motion made by Heidi Hackbarth that 2 additional \$250 scholarships be granted to both Viterbo and WWTC for a total of \$1000 in additional scholarships from the \$1640 raised by the Honor a Colleague event. And that the remaining \$640 is to be given to a current RN for continuing education i.e. A.D.N. to BSN, BSN to Masters / PhD in nursing. This motion was 2nd by Judy Talbott.

Discussion held and criteria for the \$640 scholarship was discussed including the recipient are a current RN, LDNA member, and the advanced degree is in nursing.

Vote taken, five members agree and three oppose. Motion carried.

Scholarship committee will meet to develop the criteria for the additional \$640 scholarship and the current standing criteria for scholarships will continue for the additional 4 - \$250 scholarships. The committee will bring criteria recommendations to the next board meeting for the \$640 scholarship.

Final: one - \$640 scholarship for a continuing RN

Two - \$250 scholarships to Viterbo and WWTC for nursing students

This equals the \$1640 raised at the Honor a Colleague event earmarked for scholarships.

Planning subcommittee report by: Heidi Hackbarth. This committee was given the task to review the current board structure, terms of office, clarify roles and review how and if any changes would affect the LDNA by-laws. Recommendations are to combine the duties of the First and Second Vice President into the Vice President. Give the six board member positions more descriptive titles with specific responsibilities. Shorten the length of term of formerly named “board member: from three to two year terms. Simplify election process by designating odd and even years of election, with half of the board members elected on odd years and the other half of the board members elected on the even years.

Goals for these changes would more effectively utilize all board members by designating specific duties to each job title, enhance accountability for the role.

- additionally this would hopefully increase LDNA member involvement in the organization
- strengthen the board
- committees could potentially meet before board meetings and then report
- establish standing committees for LDNA
- review by-laws to incorporate any changes
- recruit for specific role on the board
- by-law changes would need to be voted on at the annual LDNA meeting
- look at alternative meeting places for the board
- determine how to transition from current board structure to new proposed

This committee will report monthly on their progress to the LDNA board.

Sample of proposed changes.

Current Board of Directors				Proposed Board of Directors			
Board Members	Length of Term	Year Elected		Board member	Length of Term	Year Elected	Possible duties
Immediate Past President	1			Immediate Past President	1		
President	2	Odd		President	2	Odd	
President Elect	1	Even		President Elect	1	Even	
First Vice President	2	Even		Vice President	2	Even	
Second Vice President	2	Odd		Secretary	2	Even	
Secretary	2	Even		Treasurer	2	Odd	
Treasurer	2	Even		Education Director	2	Even	Edu activities: Fall and Spring, convention organizing
Board Member	3			Activities Director	2	Odd	Any programming, social them, Heritage Night, Honor Colleague
Board Member	3			Public Relations Director	2	Even	Promote and bring coverage to LDNA events, Honor Colleague, educational events, key into community events i.e. walk a thon, blood drives
Board Member	3			Membership Director	2	Odd	Recruit and maintain membership
Board Member	3			Nominations Director	2	Even	Election year get people to run, count ballots,
Board Member	3			Webmaster	2	Odd	Web page updates
Board Member	3			Newsletter Editor	2	Even	
Webmaster							

Total Board Members = 14

Total Board Members = 13

Motion made and 2nd to have the planning sub committee continue to work on this issue.

Vote: all board members were in favor.

Organizational boxes are here for board members as per November meeting minutes. These boxes all have some of the same categories and then based on board member role will be streamlined to that position. Thank you Heidi Hackbarth for helping us get organized.

Calendar of events:

LDNA Annual Meeting date has been set of Wed. May 18, 2005.
More to follow.

Education event for Spring 2005.

Student Nurse Association (SNA) at Viterbo is working on planning a community education event on March 17, 2005. They are willing to have LDNA be involved in this and will discuss it more at their next board meeting and report back to LDNA at our February 2005 meeting.

Health Nurse Summit is planned for June 23rd and 24th, 2005. This will be at the La Crosse Center. LDNA will be helping with hospitality (Stephanie Genz has more details and will bring this to the February 2005 meeting).

Meeting adjourned at 7:20 p.m. Next meeting is: **Tuesday February 15, 2005 at 5:30 p.m. Brophy Nursing Center at Viterbo University.**

Respectfully Submitted: Diane M. Harding, BSN, Secretary