

La Crosse District Nurses' Association Board Minutes

Date: January 15, 2008

Time: 5:35 p.m.

Place: People's Food Co-op, second floor meeting room

Present: Judy Talbott, Lois Sanwick, Rose Presser, Nancy Danou, Janet Bahr, Pat Formanek, Michelle La Roche, Brenda Owen & Heidi Hackbarth

Call to Order: Judy called the meeting to order.

Welcome & Introductions: Michelle La Roche was welcomed to the board & members introduced themselves to her.

Approval of November 20, 2007 Minutes: The minutes were approved as written.

Treasurer's Report: Sandy was not present but sent to the board a spreadsheet for the period of 08/01/2007 – 01/14/2008 showing a running balance for the check book plus it showed the balance for the Scudder Investment. The current checking book balance is \$5,236.67 & the balance for Scudder Investments is \$6,952.88. Judy reported there is \$5.00 in the savings account.

Web Page Director's Report: Michelle reported that Onalaska Web is increasing its rates. All hosting plans will increase \$2.50 per month. Hourly rates will increase by \$5.00 per hour. New rates will be \$50.00 per hour for standard updates, \$70.00 per hour for graphic design/flash work & \$90.00 per hour for programming. Nonprofits will continue to receive a \$10.00 per hour discount on all tasks. The 3% discount for paying on time was discontinued. However, the discount for auto-pay by credit card will be increasing from \$2.50 to \$5.00 per invoice. The upcoming educational events & the last board minutes were posted. Out-of-date information was removed from the web site.

Janet stated she has much difficulty getting onto the web site & navigating it & that sometimes she gets "booted" out. Judy asked Michelle to talk with Onalaska Web about improving ease of use of the site.

During this discussion use of the post office box was brought up. The board decided to discontinue use of the box at present due to the agreement that it is not needed right now. Flash drives were also discussed. Some board members have them & some do not. Lois mentioned that she was never given a flash drive to store minutes. All board members agreed the secretary should have one. Judy stated that Lois should go ahead & purchase one & give the bill to Sandy.

Old Business

2007-2008 Budget Update & Approval: Board members updated the budget. It was noted that the budget is usually approved at the annual meeting. The annual meeting was in the fall & approval for it at that time was not able to be done. All agreed that the board should approve the current budget & that for 2008-2009 the budget will be

prepared for the annual meeting this spring. Heidi made a motion to approve the updated 2007-2008 budget. There was a second to the motion made by Rose. The 2007-2008 budget was unanimously approved (See attachment for the updated & approved budget for 2007-2008).

New Business

Activities Director's Report: Pam was not present, but Judy reported for her. Pam has requested help for the Nurses' Day slated for May 6, 2008. She would like to meet with the group who sign up to help with this after the February meeting.

The LDNA Student Supper will be held Wednesday, February 20, 2008 at Judy Talbott's home. The LDNA Board of Directors, local WNA officers, SNA officers and the senior level from three local nursing schools are invited. Judy asked board members to sign up if they can attend this.

Nominations Director's Report: Brenda reported that the nominations committee will be seeking nominees for vice-president, secretary, Publications Director, Public Relations Director, Education Director & Nominations Director. She stated activities toward seeking these nominees will begin soon.

Education Director's Report: Kathy was not present, but Judy reported about the two free upcoming educational events that Kathy has planned. The events are about "Health Care and the Relationship to the Environment." The first one takes place on Tuesday, February 19, 2008 from 7:00 – 8:00 p.m. "Mercury and Pharmaceuticals in the Environment" will be presented by Jeff Gloyd of La Crosse Waste Management. The second one will be held on Tuesday, March 18, 2008 from 7:00 – 8:00 p.m. "Hospital Practices that Contribute to Waste and Toxicity of the Environment" will be presented by Nick Nichols from Gundersen Lutheran Medical Center. Both events will be held at the Food Co-op Community Room at 315 5th Avenue South, La Crosse, WI.

Public Relations Director's Report: Janet handed out copies of the poster used to inform nurses of the free upcoming educational events. She also sought the wishes of the board relative to the kinds of tools to use to inform LDNA members of upcoming events. The board would like to continue to use mailings and postcards.

Membership Director's Report: Nancy reported that there is one new member. Nancy welcomes new members and sends them information regarding LDNA.

Publications Director's Report: Pat stated the newsletter was published in December, 2007. Board members commented that it was done very nicely. Pat requested articles for the next newsletter. There was a suggestion for members going off the board to write about their experience in LDNA. Information on the educational events and the student supper will be discussed in the next newsletter. Pat welcomes articles written by the LDNA membership: these add interest to the newsletter.

Other: The purchase of the list of nurses in this district was discussed (for the purpose of having a current mailing list). This list would be purchased from the state regulation & licensing department. Nancy suggested that the board purchase the list after the upcoming nurse registration is complete (after February 29, 2008). The expected cost for this is \$275.00. After getting the list, Rose will check with a mail service to see if they

can pull out our district membership from the list of 60,000 state nurses (via zip codes) for our mailings.

Heidi announced an offering on nursing inspiration being held in Waukesha on February 21, 2008 at the Country Spring's Motel from 8:30 a.m. – 4:00 p.m. More information is in the last "Nursing Matters."

Adjournment: The meeting was adjourned at 6:55 p.m.

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Next LDNA Board Meeting: Tuesday, February 19, 2008 @ 5:30 p.m. @ The People's Food Co-op, 2nd floor meeting room. Please note that the educational event "Mercury and Pharmaceuticals in the Environment" will follow from 7:00 p.m. – 8:00 p.m. in the same location.

SNA Student Supper: Wednesday, February 20, 2008 @ 5:30 p.m. @ Judy Talbott's home (1001 Cliffwood Lane, La Crosse, WI).

Respectfully submitted,

Lois Sanwick,
Secretary

La Crosse District Nurses" Association Budget 2006-2008

	Budget 2006-2007	Budget 2007-2008	Actual 2007-08
Immediate Past President	0	0	
President .40/mile WNA travel			
• Meeting room	\$160	\$120 pd	
• Post office box	\$38 2/5/07	discontinued	
• Annual meeting	\$100	\$100	
President Elect			
Vice President	\$50	\$50	
Secretary	0	0	
Treasurer			
• Bond Ins	0	0	
• Audit	?	Due 6/09	
• Viterbo Scholarship	\$300	\$300	
• WTC Scholarship	\$300	\$300	
Education Director	\$1,000	\$500	
Activities Director			
• SNA Supper	---	\$200.00	
• Honor a colleague	\$1200	\$1000	
• Holiday Social		\$300	
Public Relations Director mass mailing	\$100	\$600	
• Postcards 2/year		\$160.	
Membership Director	\$50	\$50	
Nomination Director	\$50	\$50	
Webpage Director	\$400.00	\$500.00 total	
• Monthly Fee	\$12.50	\$15.00	
• Updating Fee	\$35.00/hr	\$ 50.00/hr	
• Up-dating graphics		\$70/hr	
• Up-dating programming		\$90/hr	
Newsletter Director			
• Quarterly Newsletter	\$400	\$300	
Funds for WNA activities \$100x5 scholarships available	\$500	\$500	
Total	\$4648	\$5030	
	<u>Income</u>	<u>Income</u>	
Membership Dues	\$3300	\$3300 (\$25 * 132members =3300)	
Honor a Colleague	\$776.28-actual		
Total Income	\$4076.28		